



# Airport State Funding

## Application Instructions Fiscal Year 2011

[www.iowadot.gov/aviation](http://www.iowadot.gov/aviation)

Applications for FY 2011 Iowa DOT annual aviation grant programs are due in the Office of Aviation no later than 4:00 p.m. **Wednesday, May 5, 2010**. Public owned airports are eligible to apply for vertical infrastructure and airport improvement projects. All necessary application forms can be found at <http://www.iowadot.gov/aviation/legislative/stateapplicationpage.html>. Additional information about the programs can be found in the *Airport Manager and Sponsor Guide* <http://www.iowadot.gov/aviation/managersandsponsors/guidebook.html>

**Complete applications\*** may be electronically submitted as long as the applications include the authorized signature of the airport sponsor. One copy of the application can also be mailed to the address below. **No late applications** will be considered. Aviation staff will review the applications and prioritize projects based on the following criteria: airport role as identified in the Iowa Aviation System Plan, justification for the project, type of project, percent of local support, and whether the airport has multi-jurisdictional support. Recommended projects will be presented to the Iowa Transportation Commission in June. The Transportation Commission will be asked for final approval of projects at the July meeting.

\* Please Note: A complete application includes council/commission resolutions or statements verifying that local match will be available to complete the project. Plan meetings to ensure they take place prior to the application deadline.

### **A completed application package includes the following documents:**

1. Funding Application Checklist and Funding Application Summary Sheet (Form 291114) – Use the checklist to ensure that all necessary information is included. The Funding Application should include current sponsor contact information, a short recap of desired projects in FY 2011 in priority order, and signature of the airports sponsor.
2. Project Data Sheet (Form 291115) – Complete one sheet for each project. Attach drawings and additional pages as needed to provide a **thorough** description and justification of the project so that the project is clearly understandable.
3. 5-year Capital Improvement Plan (CIP)(Form 291112) – If you already submitted a CIP with the federal pre-application, update to include requests for state funded projects.
4. Airport sponsor resolution or documentation from the sponsor that endorses project and certifies availability of local matching funds.
5. Verification of planning for specific projects (ALP for new construction, security plan for security projects, pavement maintenance program for pavement projects.)
6. Minority Impact Statement required by 2008 Iowa Acts HF 2393

**Complete Applications are due: 4:00 p.m. Wednesday, May 5, 2010**

See page 2 for project eligibility information.

Please e-mail or mail completed application package to:  
Office of Aviation, Iowa DOT, 800 Lincoln Way, Ames, Iowa 50010  
ATTN: Kay Thede 515-239-1048 FAX: 515-233-7983 [kay.thede@dot.iowa.gov](mailto:kay.thede@dot.iowa.gov)



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**Airfield, security, and planning projects:** Eligible projects generally include planning and improvements related to enhancing airport safety, capacity, security and environmental concerns. Projects are eligible for up to 85% state share with no maximum amount; however, local participation will be considered when prioritizing projects. Projects must have at least a \$5,000 state share to be considered. Projects must be shown on an airport layout plan, and the airport must have a security plan in place for a security related project. Examples of eligible projects:

- runway, apron and taxiway construction and rehabilitation
- airfield drainage
- airfield lighting and signing
- navigation and communication aides
- planning such as airport layout plans (ALPs), master plans, land use and zoning, and multi-jurisdictional feasibility studies
- security related projects such as lighting and access control
- fuel facility installations and upgrades
- land acquisition
- obstruction removal
- airport entrance signage (match up to 50% state share)

**General Aviation Vertical Infrastructure (GAVI):** Projects are eligible for up to 85% state share. Local participation will be considered when prioritizing projects. Eligible projects include construction and renovation of airport terminals, hangars, maintenance buildings, and fuel facilities. GAVI grants are available only to general aviation airports. Routine maintenance of buildings and minor renovation projects are not eligible. Both new and rehabilitation projects will be considered each year. Include specific justification in application.

**Commercial Service Vertical Infrastructure (CSVI):** Eligible projects include construction and major renovation of terminals, hangars, maintenance buildings, and fuel facilities at commercial service airports. Applications for FY 2011 should be for specific projects that the airport would like to do in FY 2011.

**Windsocks:** Windsocks are available to public use airports and may be ordered through the annual application process or at any time by contacting the Office of Aviation 515-239-1691.

**Emergency Operational Repairs:** This program includes emergency repair to communication and navigational equipment, airside infrastructure, lighting, and other safety related components. Applications are accepted throughout the year. The form is available on the Office of Aviation web site <http://www.iadotforms.dot.state.ia.us/iowadotforms/GetTemplate.aspx?did=639> State share is 70% of project up to a maximum of \$5,000.

**Pavement Maintenance:** This program is intended for airports to perform routine maintenance to prolong the life of pavement before needing major rehabilitation. The form is available on the Office of Aviation web site <http://www.iadotforms.dot.state.ia.us/iowadotforms/GetTemplate.aspx?did=770>. State share is 70% of project up to a maximum of \$10,000.

**Land Use and Comprehensive Planning:** Please visit the Office of Aviation Web site for additional information <http://www.iowadot.gov/aviation/studiesreports/compatibleland.html>.

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